



**Quality and Development
System at KKU:
Where do the Faculty
stand?**

What is accreditation?

- Educational accreditation is a type of quality assurance for educational institutions
- by an external body or agency
- The process consists of an *internal* self-evaluation by the institution to build a framework of continuous improvement

Both
INTERNAL and ***EXTERNAL***
EVALUATIONS

NCAAAA: "the BIG 6"

National Commission for Assessment and Academic Accreditation

Internal Evaluation Includes:

Surveys

SWOT Analysis

Specifications

Self-Evaluation Scales

Self Study Report (SSR)

Strategic Action Plan

Standards

- 1) Mission and Objectives
 - 2) Governance and Administration
 - 3) Quality Assurance and Improvement
 - 4) Learning and Teaching
 - 5) Student Administration and Support Services
 - 6) Learning Resources
 - 7) Facilities and Equipment
 - 8) Financial Planning and Management
 - 9) Faculty, Staff and Employment Processes
 - 10) Research
 - 11) Institutional Relationships with the Community
- 

SSR Stakeholders

University leaders → institutions

Program leaders → colleges / departments

Students → enrolled and alumni

Public → employers and community

MOE, MHE, and government leaders

FACULTY

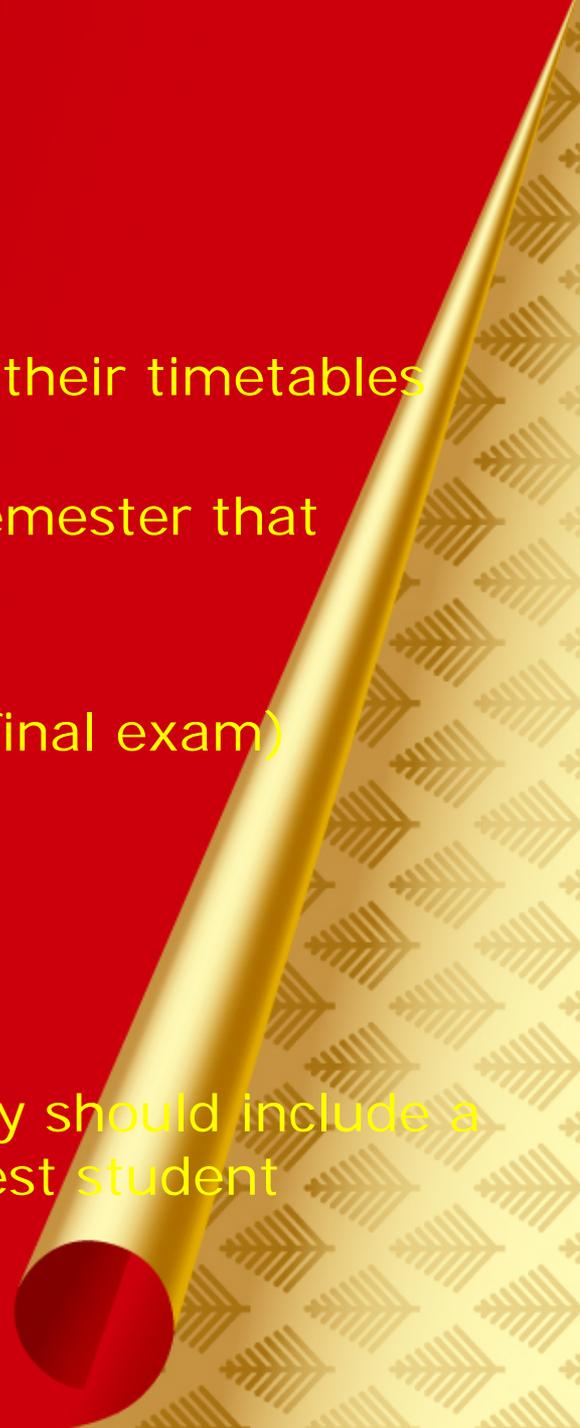
NCAAA accreditation and the whole university or college level of success is directly tied to the faculty.

The faculty is the fulcrum for quality, a SSR, and for academic success.

Maximum faculty involvement

Strong faculty = Strong university

Course File Content

- The teaching staff curriculum vitae including their timetables office hours.
 - Detailed week-by-week plan for the entire semester that shows:
 - Topics covered each week
 - Schedule of assessments (midterms and final exam)
 - Course description.
 - Course report.
 - Section result.
 - Final exam question paper + answer key.
 - Sample of students' answer sheets. They should include a sample of the highest, average and the lowest student answers (photocopy).
- 

Course Specification

- A Course Identification and General Information: title and code, credit hours, level, pre-requisite, location
- Objectives:
- Course Description: Topics + how many weeks + contact hours
- Learning outcomes: Knowledge, cognitive skills, interpersonal skills and responsibilities, communication, information technology (teaching strategies and methods of assessment for each domain)
- Assessment tasks for students during the semester
- Student support
- Learning resources
- Facilities required
- Course evaluation and improvement process

Course Report

- Course identification and general information
 - Course Delivery (planned contact hours, actual contact hours and variation if any),Consequences of non-coverage of topics, effectiveness of planned strategies, action you recommend for improving teaching strategies.
 - Results (grades, factors affecting results,
 - Resources and facilities
 - Administrative issues
 - Course evaluation (by students or external evaluators)
 - Planning for improvement (action plan)
- 

- You need to:
- Know your course coordinator
- Have a copy of your course specification
- Have a course report template
- Prepare your course file content from the very beginning of the semester
- Participate enthusiastically in all quality and development events and requirements



Thank You



King Khalid University

**Faculty of Language and
Translation**

Language Research Center

Language Research Center

- **About the Centre**
- **Vision & Mission**
- **Goals**
- **Units**
- **Activities (2013-2014)**

About the Centre

- **The center was established in 2009.**
- **Location: Room A/3/33**
- **Extension: 7609**
- **Facebook: www.facebook.com/lrckku**

Vision

Attaining excellence across the Arab World in scientific research in the field of language studies.

Mission

Excellence in linguistic research

Goals

- **Holding seminars, workshops and symposia.**
- **Conducting studies on the role of the faculty and its programmes, and suggesting means for development.**
- **Taking part in developing and evaluating the faculty curricula.**

Goals

- **Holding training sessions for the teaching staff in the area of education and academic research methodology.**
- **Linking up the center with other similar centers, regionally and worldwide.**

Units of the Center

Units of the Center

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graph TD; A[Units of the Center] --> B[Services Units]; A --> C[Scientific Units];
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Services Units

Scientific Units

Services Units

- **Publication Unit**
- **Consultation & Training Unit**
- **Technical Assistance & Database Unit**

Scientific Units

- Translation Unit
- Language Planning Unit
- Language Research and Studies Unit

Activities

- To conduct 2 workshops; one in each semester.
- To hold 2 seminars a month.
- Holding a research day in the second semester.
- Translation
- Online referred journal
- Research teams



Thanks

Dr. Ismail Alrefaai

E-Learning & Blackboard



By: Mohsin Raza Khan

E-Learning in Saudi Arabia

To meet the global educational needs and to face the future challenges, the Saudi Ministry of Higher Education has established a National Center for E-Learning & Distance Learning (NCEL).

The principal goal of NCEL:

To spread e-learning applications and solutions in all higher education institutions in accordance with the best quality standards.

E-Learning at King Khalid University

King Khalid University, mentions in clause no. 5 of its strategic goals that “Activating the utilization of technology in order to build a knowledge-based society” is one of the goal.

Deanship of eLearning at King Khalid University

To fulfill its goal, King Khalid University has established a full-fledged Deanship i.e. “Deanship of eLearning”.

The Deanship uses the Learning Management System (LMS) to offer the courses and facilitate the educational process with the different features that make the process and the experience simple and effective.

The Deanship has chosen the Blackboard – a web based server software for its high efficiency and learner-centered features. It is accessible from any part of the world.

What do we mean by e-Learning at King Khalid University?

eLearning:- It is a pattern of learning in which the internet and other learning techniques are used for the delivery of the teaching process, and for managing the interaction between instructor and student, among students themselves, and between students and sources of learning. It is considered to be both face-to-face and electronic learning.

eLearning Portals

eLearning portals at King Khalid University:

<http://elc.kku.edu.sa> (For the e-Learning Deanship)

<http://lms.kku.edu.sa> (For Blackboard)

Levels of eLearning in King Khalid Khalid University

The University has divided eLearning at three levels. They are:

- 1. Supportive e-Learning**
- 2. Blended e-Learning**
- 3. Full e-Learning**

1. Supportive eLearning

In Supportive e-Learning, all classes are taken face-to-face in classrooms, and the e-Learning systems, tools and environment are used to support and facilitate the learning process. The supportive e-Learning is obligatory for all the University courses with no exception.

In the Learning Management System, the course should include the following items as a minimum:

1. Course Syllabus that includes course description, objectives, distribution, activities and assessment.
2. Course materials, namely; references, slides, documents, recordings or any other material that support learning.
3. 15% of the total marks of the course is allocated for e-Learning activities.
4. This pattern of e-Learning is to be applied to all the University courses except the blended and full courses.

2. Blended eLearning

In Blended e-Learning, some of the face-to-face sessions in classroom are replaced by e-activities on the course site using the e-Learning systems, tools and environment.

3. Full eLearning

In full e-Learning, all the face-to-face sessions in classrooms are replaced by e-activities on the course site using the e-Learning systems, tools and environment.

Blended and full eLearning are applied to the courses selected and approved by the concerned Department.

How to access the e-Learning Portal:

<http://lms.kku.edu.sa>

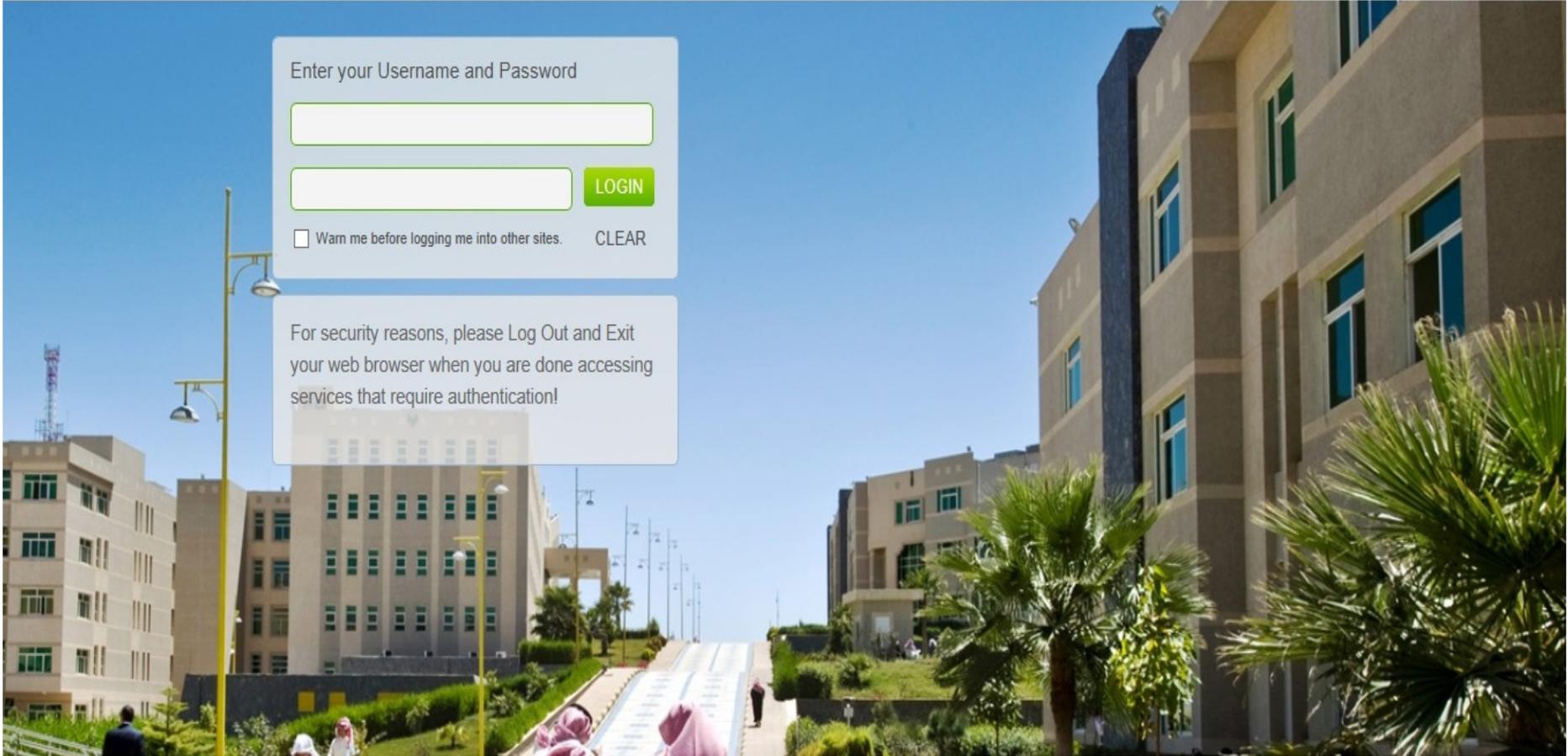


Enter your Username and Password

LOGIN

Warn me before logging me into other sites. CLEAR

For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!



Quality Matters Program (QM)

The Deanship of eLearning has subscribed to Quality Matters (QM) Program to achieve the strategic goal of having quality of online courses at KKU.

Quality Matters Program (QM)

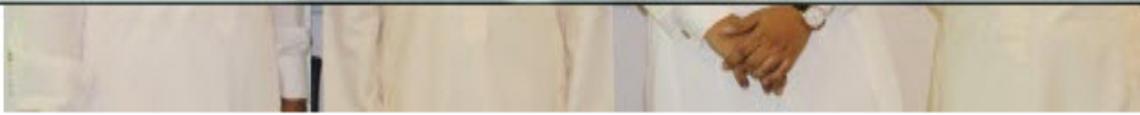
The **Quality Matters Program (QM)** is an international organization representing broad inter-institutional collaboration and a shared understanding of online course quality. QM's quality assurance processes have been developed to improve and certify the design of online and blended courses. It is basically a faculty-centered, peer-review program designed to certify the quality of online courses.

Quality Matters Standards

There are 8 standards of Quality Matters:

- 1. Course Overview and Introduction**
- 2. Learning Objectives**
- 3. Assessment & Measurement**
- 4. Resources and Materials**
- 5. Learning Activities**
- 6. Course Technology**
- 7. Learner Support**
- 8. Accessibility**

Do you ever wish that you could spend more time engaged in... | More



Click on the Shamel Link

Events

- Thu** URGENT: ELC FACULTY MEETING
Oct.30 12:00 PM
- Wed** E-Learning - New Faculty Training
Oct.29 11:00 AM
- Tue** Blackboard Training for Students
Oct.28 10:00 AM
- Sat** Touchstone Interactive Training (Mahala Campus)
Oct.18 10:00 AM
- Wed** Faculty Member Meeting
Oct.15 12:00 PM

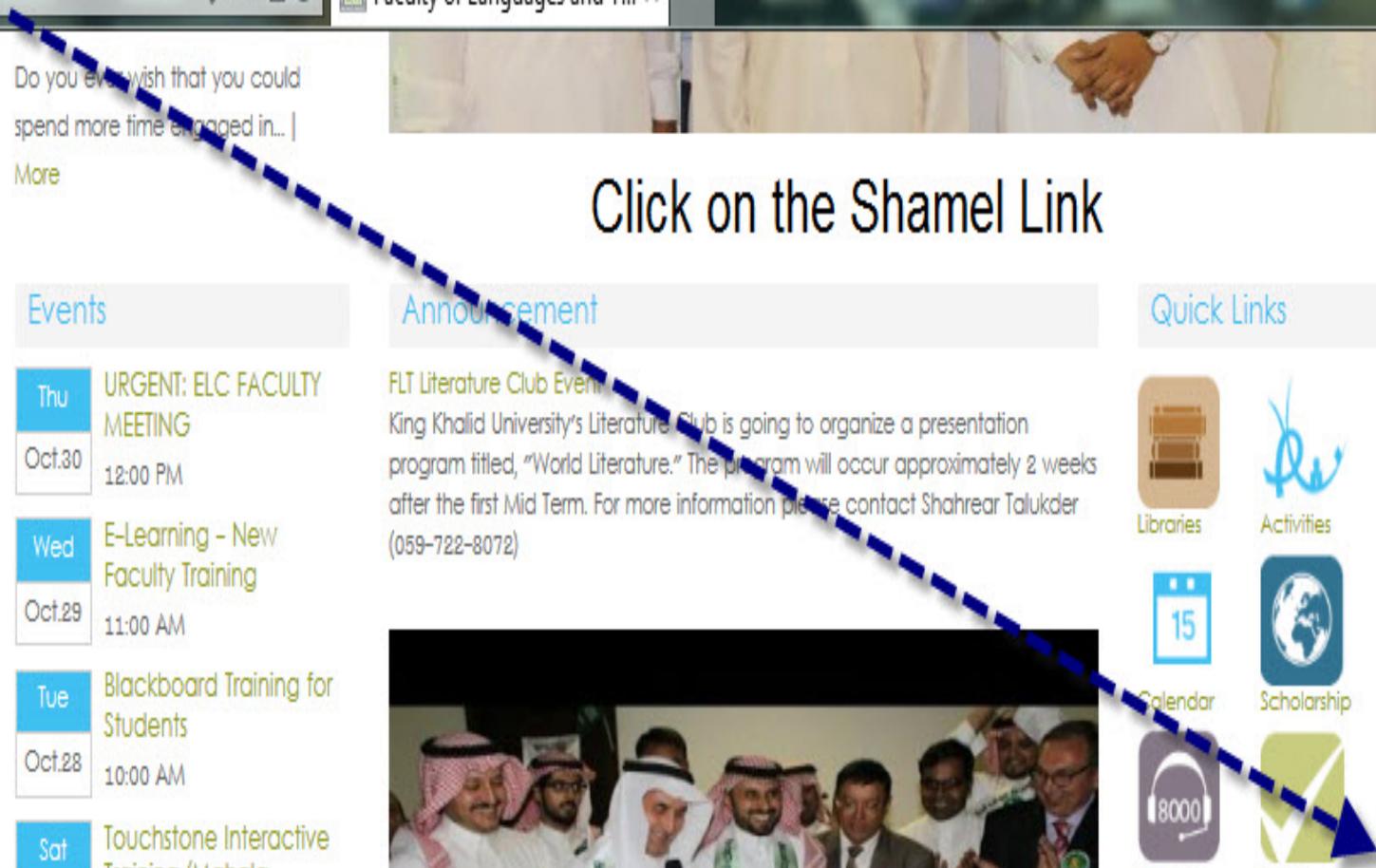
Announcement

FLT Literature Club Event
King Khalid University's Literature Club is going to organize a presentation program titled, "World Literature." The program will occur approximately 2 weeks after the first Mid Term. For more information please contact Shahrear Talukder (059-722-8072)



Quick Links

- Libraries
- Activities
- LEP
- Calendar
- Scholarship
- Aafaq
- Support
- Enjaz
- Shamel**
- Email
- Blackboard
- Registration





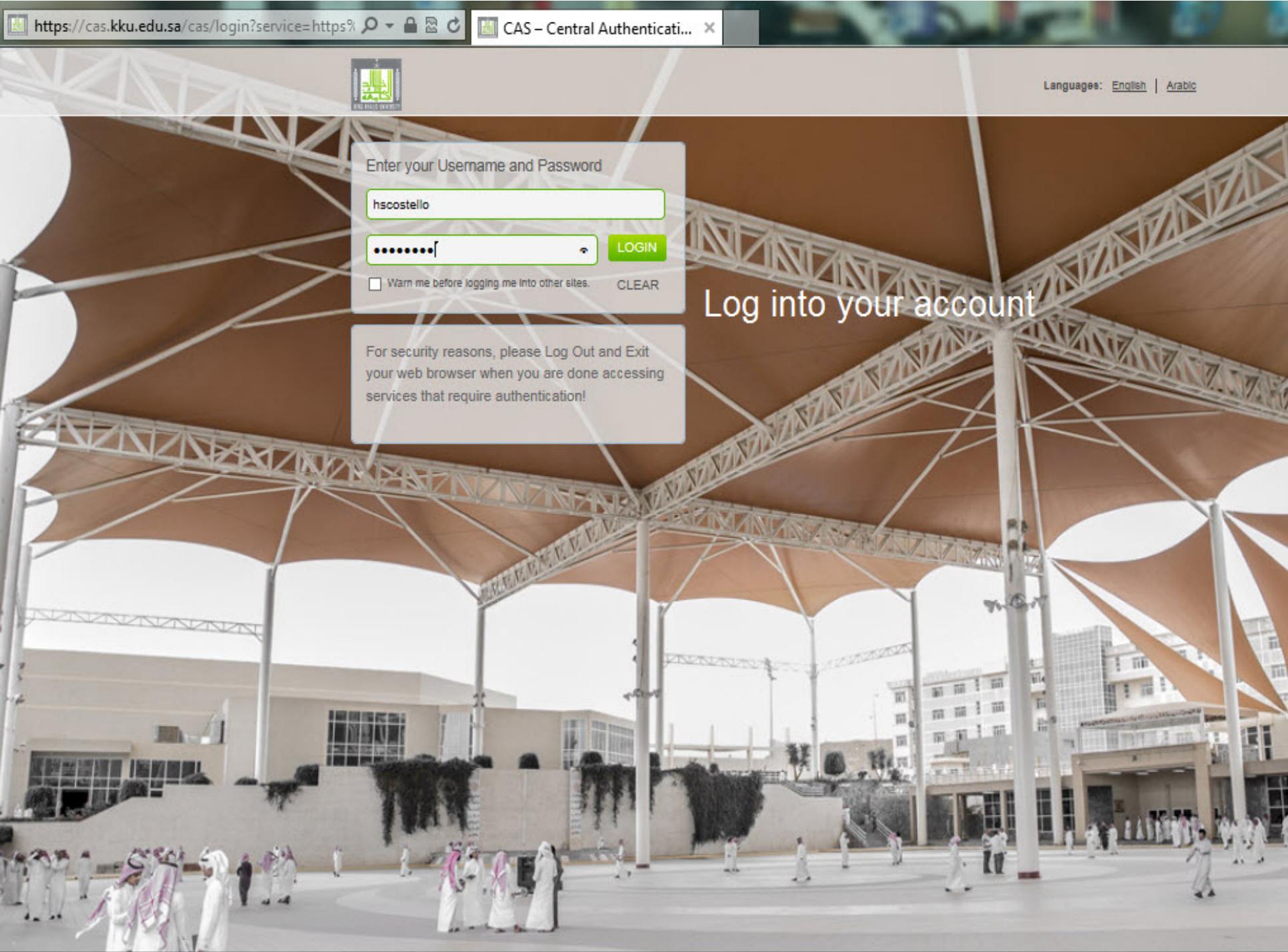
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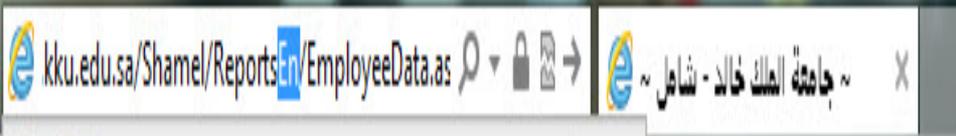
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LOGIN

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Log into your account





شامل
مرحباً حسان كستيلو

جامعة الملك خالد



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بياناتي



My Data

Main Menu

- [My Data](#)

- [My Transactions](#)

- [Financial](#)

- [Biography](#)

- [Balance Of Leaves](#)

- [Contact Details](#)

- [Forms](#)

- [Programs Library](#)

- [Student's ID validation](#)

- [Change Password](#)

- [Reset Domain User](#)

- [Logout](#)

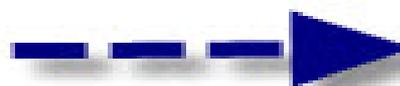
It will now show up in English unless you already have an automatic translator in Google Chrome

All changes will appear immediately on staff.kku.edu.sa. It will then re-populate on our Faculty and Staff page http://flt.kku.edu.sa/en/facultylist_en



My Data

- Main Menu**
- My Data
- My Transactions
- Financial
- Biography**
- Balance Of Leaves
- Contact Details
- Forms
- Programs Library
- Student's ID validation**
- Change Password
- Reset Domain User
- Logout



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Please update and complete the sections where the arrows are pointing

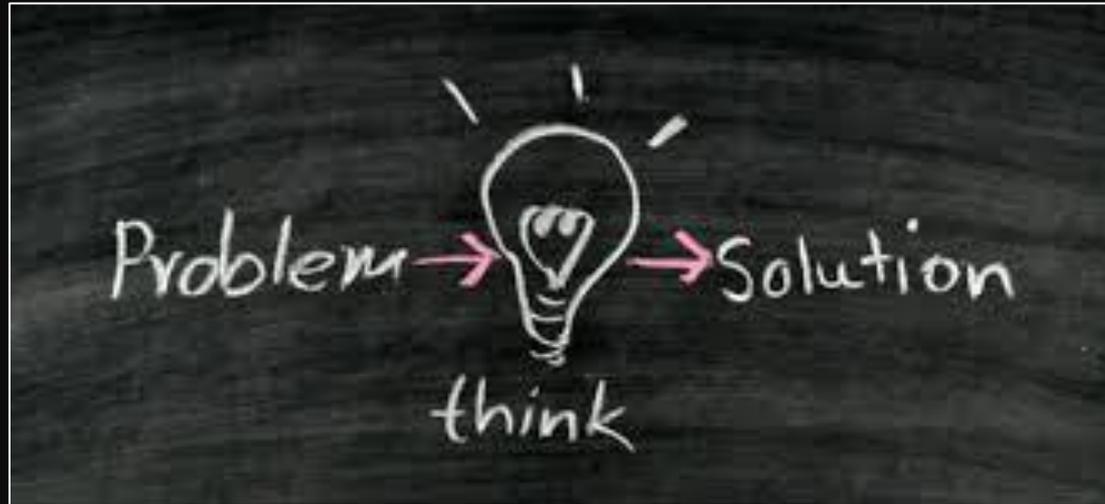
Faculty of Languages and Translation

Fall 2014 Orientation



One of the leading departments of King Khalid University since its inception in 1980

The Faculty of Languages and Translation is a crucial cornerstone of humanities at King Khalid University. The pioneer faculty of English was an eclectic group of researchers and language leaders in their field throughout the kingdom.



Today, the faculty continues to reflect the innovation and creativity of the Asir region by conducting innovative research projects and using various teaching methodologies.

Staff and Student Services

Dean



Dr. Abdullah Al-Melhi

(A/3/119)

**Vice Dean
&
Chairman**



Dr. Ahmad Asiri

(A/3/121)

**Office
Manager**



Muhammad Al-Gaees

(A/3/114)

Registrar



Farook Haji

(A/3/142)

**Academic
Advisor**



Dr. Dawood Mahdi

(A/3/146)

Helpful Resources

Faculty of Languages and Translation

We can help!

Problem?



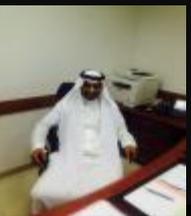
Dr. Ahmad Asiri
Office (A/3/126)

I missed my classes



Mohamed Al-Gaees
Office (A/3/114)

I don't know one of my teachers' office number.



Mohamed Al-Gaees
Office (A/3/114)

I lost my ID card.



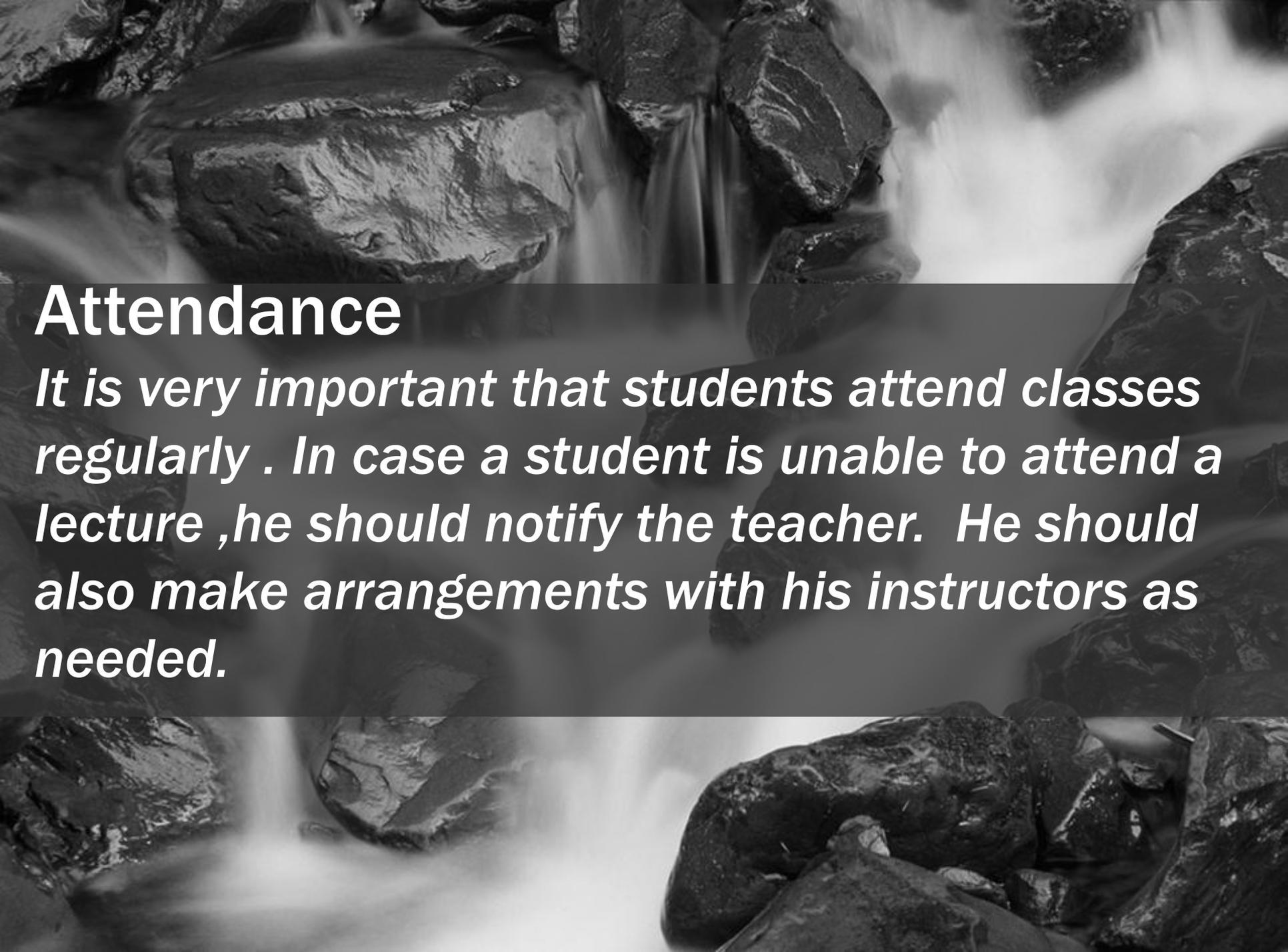
Dr. Dawood Mahdi
Office (A/3/146)

I don't understand my classes. I don't want to study. I'm planning to drop a course this semester. I have personal problems.



Mohsin Khan
Office (A/3/147)

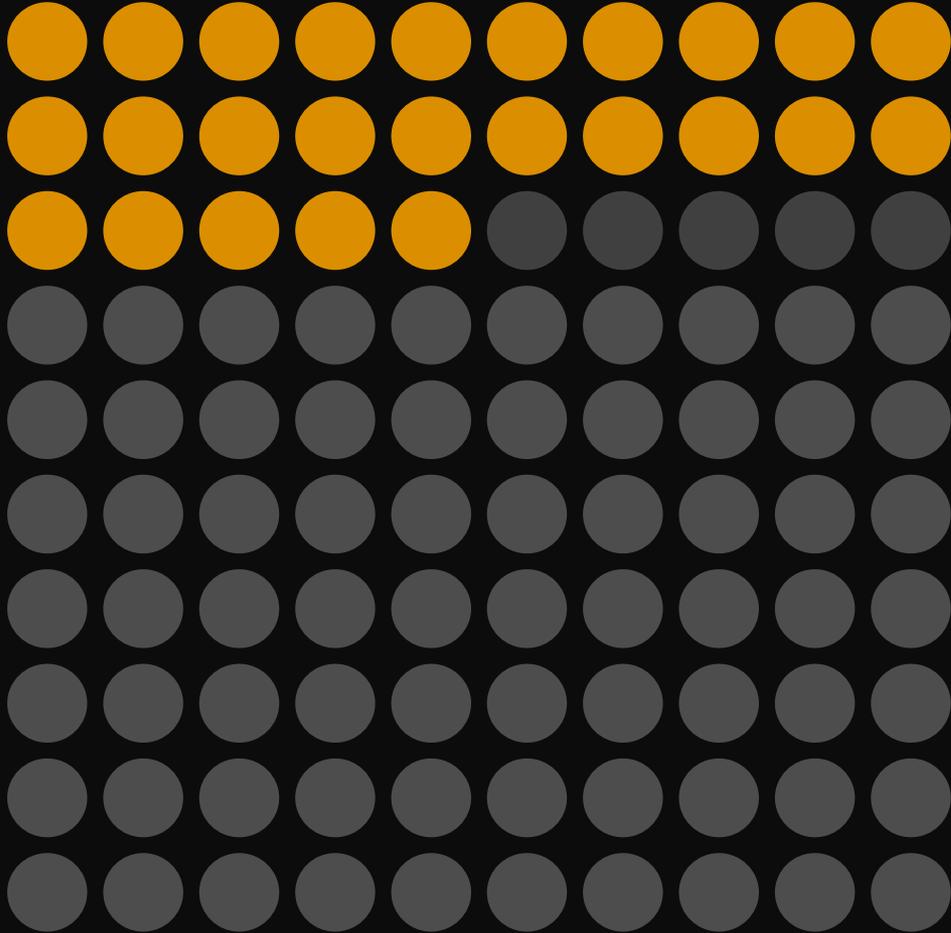
I need training on Blackboard.



Attendance

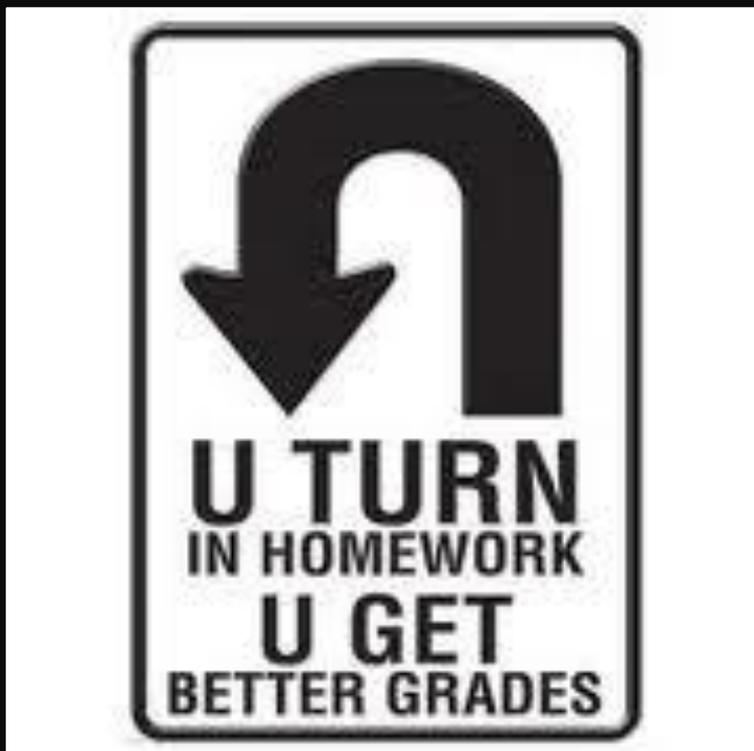
It is very important that students attend classes regularly . In case a student is unable to attend a lecture ,he should notify the teacher. He should also make arrangements with his instructors as needed.

Attendance Policy



25%

You will not be allowed to sit for the final exam if you exceed the range of allowed absences without a valid excuse approved by the chairman.



Turn in all your assignments ON TIME!

Marks Distribution

General Distribution

50%

Exams 1 and 2 are worth 20 marks each. 5 marks are added to each exam based on merit and outcome of quizzes. Total marks per exam including quizzes are 25.

+

50%

Final exam is worth 50 marks.

=

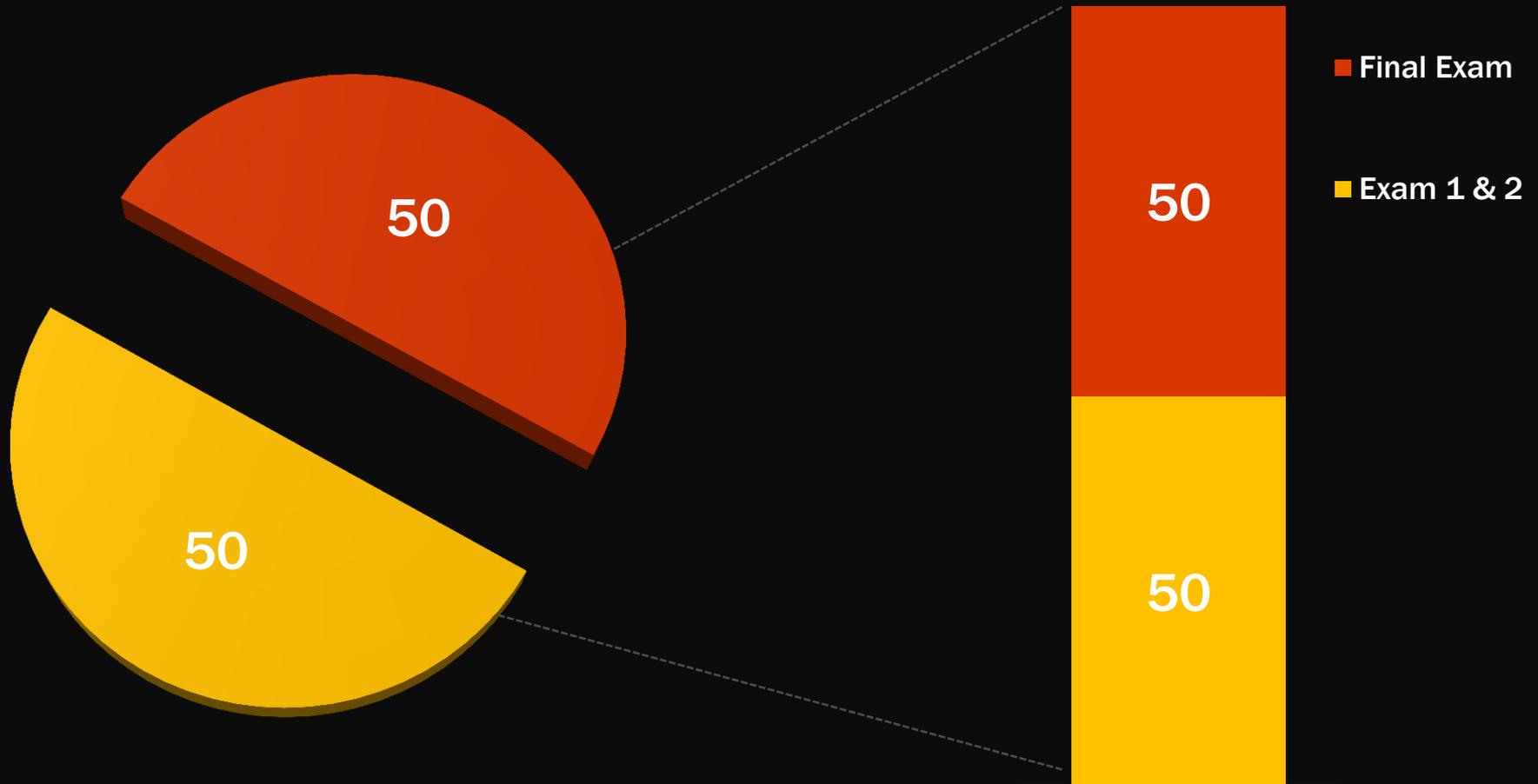
100%

Maximum number of marks possible are 100.

MID TERMS / FINAL EXAM

GRADING POLICY

QUIZZES INCLUDED IN EXAMS 1 AND 2



Grading Distribution

95 - 100	A+
90 - 94	A
85 - 89	B+
80 - 84	B
75 - 79	C+
70 - 74	C
65 - 69	D+
60 - 64	D
59 + Below	Fail

Learning a new language

You are at the department of English to learn a new language – English . The teachers will do everything they can to help you , but you **MUST** also help yourself . If you really want to learn English successfully and effectively , you can be the best teacher of your own . There are many things you can do to help yourself learn English!

Language Enhancement Program (LEP)

The purpose is to provide an environment to students to enrich their English on campus but OUT of the classroom. It is entirely voluntary.

Students want a place where they can relax, yet still practice their English with teachers and fellow students.

There are not a lot of places for our students outside of the university to practice English – the LEP fills that gap.

Language Enhancement Program (LEP)

Who comes to the LEP?

Both Department and ELC students.
Faculty members.

Department Students:

Department students generally come with a wide variety of skill levels. These are our most motivated students. They have a true interest in improving their English and want to be in an environment that is relaxed and "English positive". Most notably the Student Activities Committee (for the English Department) also spends a lot of time in the LEP with a view to planning events.

Language Enhancement Program (LEP)

ELC Students:

The ELC students who come are generally the most advanced level students who are feeling frustrated by their large class sizes and the lower English competency levels of their fellow students in the ELC classes. Usually the best English speakers coming to the LEP are the ELC students who really NEED a venue to use and practice their English.

Language Enhancement Program (LEP)

Where is the LEP?

Room # A/3/59, College of Languages and Translation.

When is the LEP open?

08.00 a.m. to 4:00 p.m., Sunday through Wednesday

08:00 a.m. to 1:00 p.m., Thursday

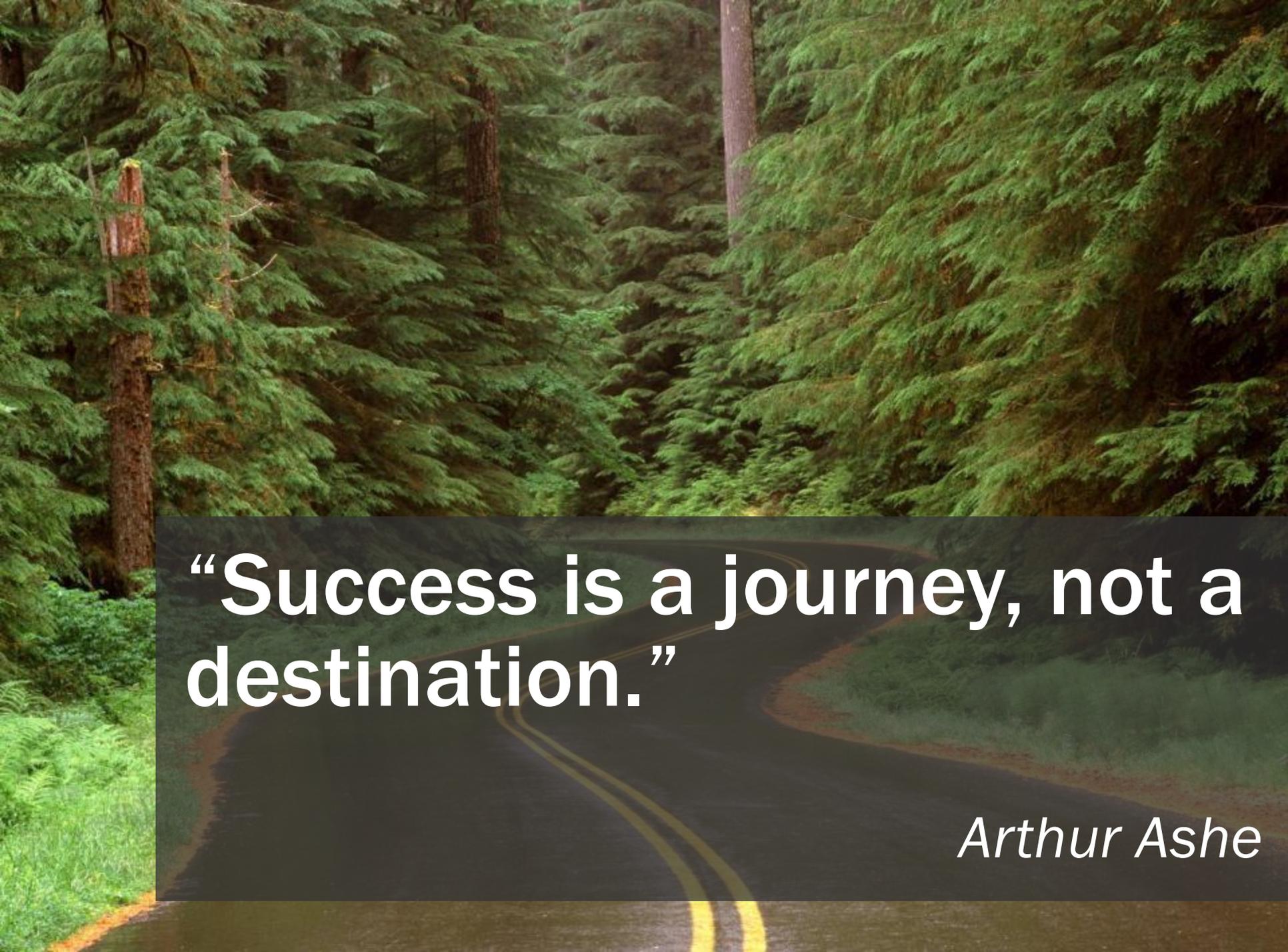
For more information, please contact the Head of the Language Enhancement Program, Mr. Abdul Rauf, whose office is at the LEP.

In the classroom

- ❖ Only use English
- ❖ Participate actively in and outside class
- ❖ Ask questions if you don't understand something
- ❖ **DO NOT BE AFRAID TO MAKE MISTAKES IN CLASS**
- ❖ See your teacher in their offices
- ❖ If you have more questions visit the LEP (A/3/59) regularly to practice your English
- ❖ Do your homework and assignments

Outside the classroom

- ❖ Watch the news in English
- ❖ Read an English newspaper at least once a week
- ❖ Watch how people around you communicate in English
- ❖ **DON'T BE AFRAID TO MAKE MISTAKES**
- ❖ Take part in different activities like the debate, spelling bee, and essay competitions
- ❖ Utilize online public chat rooms

A photograph of a winding asphalt road with yellow double lines, curving through a dense forest of tall evergreen trees. The scene is captured from a low angle, looking down the road as it disappears into the woods. The lighting is soft, suggesting an overcast day or early morning/late afternoon. The overall mood is serene and contemplative.

“Success is a journey, not a destination.”

Arthur Ashe